

EASTERN AFRICA STATISTICAL TRAINING CENTRE



PROSPECTUS FOR THE ACADEMIC YEAR 2014/2015

PREFACE

This publication provides information about matters related to academic programmes of the Eastern Africa Statistical Training Centre. It is intended guide prospective and ongoing students in planning their study programmes, It is however advised to consult the Dean, Rector, Deputy Rectors or Heads of Departments responsible for the respective programmes for the most up-to-date information about the Center. Other useful information about the Centre can be found in EASTC's website www.eastc.ac.tz.

Prof. I.Ngalinda

Rector

April, 2014.

CONTACT INFORMATION

For more information about the Centre please contact us through the following contact address:

Rector,

Eastern Africa Statistical Training Centre,

P.O. Box 35103, Dar es salaam

Tel. + 255 732994592, +255732994642, +255784784106 (General Office)

+2557847842219 (Rector's Office) Website: www.eastc.ac.tz

E-mail: info@eastc.ac.tz

Disclaimer:

EASTC has made all reasonable efforts to ensure that this Prospectus is accurate and up-to-date when compiled, but can accept no responsibility for any errors or omissions. The Centre reserves the right to revise, alter or discontinue courses of study and the details to amend the Statutes and Regulations at any time without notice. It may prove necessary to vary the content or availability of some courses before or after students have been admitted. Entry to courses may be restricted by number or quality of entrants.

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GENERAL INFORMATION

2.1 BACKGROUND



The Eastern Africa Statistical Training Centre (EASTC) was established in July 1965 under an agreement between the United Nations Development Programme (UNDP) and the East Africa Common Services Organization (EACSO), the predecessor to the East African Community (EAC) that was established in 1967. It mainly served the three partner states namely *Kenya, Uganda and Tanzania*. It also served informally some neighbouring English speaking countries.

In 1972 the UNDP ended its support and the East African Community (successor to EACSO) took full control of the Centre until 1977 when the East African Community Collapsed. In 1977 after the collapse of EAC the Statistical Training Programme for Africa (STPA) requested Tanzanian Government to run the Centre and expand the number of countries to be served to thirteen, namely *Botswana, Ethiopia, Kenya, Lesotho, Malawi, Seychelles, Somalia, Sudan, Swaziland, Tanzania, Uganda, Zambia and Zimbabwe*. Later *Eritrea* and *Namibia* were added. It was later agreed that the Centre should be established as a Tanzanian Institution with a regional character where by other countries will formally have access to its facilities. In 1994 the Eastern Africa Statistical Training Centre was established by an Act of Parliament.

Tanzania and other user countries have signed protocol (memorandum of understanding) in which obligations and privileges of user countries are specified. It assures user countries of participation in centre's activities including membership in the Advisory Board and access to the centre's facilities. On May 17, 2002, the Centre was launched as an Executive Agency under the Executive Agency Act, 1997. However, it retained the regional arrangements. Efforts are underway to change the name so as to reflect its functions. The proposed name is Eastern and Southern Africa Statistical Training Institute.

The EASTC is located on Observation Hill, thirteen kilometres west of Dar es Salaam city centre. The campus is within Changanyikeni area on the west side of the University of Dar es Salaam, at a distance of one and a half kilometres from the administration block of the University. It also shares a common border with the University

2.2 LOCATION

The EASTC is located on Observation Hill, thirteen kilometers west of Dar es Salaam city centre. The campus is within Changanyikeni area on the west side of the University of Dar es Salaam

(UDSM), one and a half kilometres from the UDSM administration block. It shares a common border with the University. To locate EASTC, click on this link:

<https://www.google.co.tz/maps/place/The+Eastern+Africa+Statistical+Training+Centre/@-6.770999,39.195603,12z/data=!4m2!3m1!1s0x185c4f021b53931f:0x10b6b2a5bbb61d7?hl=en>

2.3 MISSION AND VISION

Our Vision

To be a leading training Institution and resource centre in Official Statistics and Information Technology in Africa.

Our Mission

To promote the production and use of high quality statistics through training, research and consultancy for evidence based decision making in Eastern and Southern African countries.

2.4 OBJECTIVES

EASTC was established to realise the following objective:

To improve the capabilities of the user countries to produce and use statistical data that is needed for evidence based decision making in assessing and planning the development of the people and the economies of the countries, through the training of personnel involved in the production and usage of the statistical information.

The following are the EASTC Core Values:-

i. Integrity

The EASTC staff should be honest, truthful and punctual.

ii. Accountability and Responsibility

EASTC staff should be answerable and complete duties assigned on time.

iii. Customer focus

EASTC values its customers by providing services promptly.

iv. Team Work

Our focus is on full participation in the implementation of the assigned duties and responsibilities that contribute to the achievement of EASTC goals.

Mandate of the Eastern Africa Statistical Training Centre

EASTC was established as a corporate body with the following objectives:

- i. To provide facilities for the study and training in principles, procedures and techniques of Statistics and other related subjects as the Senate may from time to time decide;
- ii. To conduct training programmes leading to professional qualifications in Statistics and other related subjects;
- iii. To conduct examinations and grant Diplomas, Certificates and other awards of the Centre;
- iv. To sponsor, arrange and provide facilities for conference, seminars; and
- v. To arrange for the publication and general dissemination of materials produced in connection with the work and activities of the Centre.

The Centre is therefore mandated to offer Certificate, Diploma, Bachelor's and Master degree programmes or National Technical Award (NTA) Levels 4-9 in Statistics, Official Statistics, Agricultural Statistics for which EASTC was given full accreditation by the National Council for Technical Education (NACTE), effective from 2012. The Master's Degree awards are offered in collaboration with local and International partner Institutions.

Currently, the Institute offers three undergraduate programmes and two postgraduate programmes leading to its own awards and awards of other Institutions with which the Centre collaborates.

1.2 PROFESSIONAL COURSES AND OTHER ACTIVITIES

The Centre conducts a Foundation programme (NVA) in collaboration with the Vocational Education Training Authority (VETA) which aims to equip students who have below average performance in Ordinary level with knowledge and skill that will make them eligible to join the NTA level 4 academic programmes.

In addition, the Centre offers a wide range of consultancy services to the public as well as to the private sectors and conducts executive development programmes through short courses, seminars and public lectures.

The Centre also undertakes research in Statistics and related areas. The Centre also publishes *documents and* manuals in relevant disciplines.

Over the years, EASTC has gained an international reputation for the quality of its courses. This has ensured increased enrollment from both member and non-member states.

1. GENERAL ADMISSION INFORMATION

The Centre is committed to providing a fair admissions system that provides equal consideration for applicants who apply by the relevant closing date. The admissions criteria treat all students fairly and do not discriminate unlawfully in terms of marital status, gender, race (including colour, nationality, national origin or ethnic origin), disability, pregnancy and/or parental status, age, religion or belief, political or other opinion, social origin, property, birth or other status.

Applications are assessed on the basis of the information provided by the applicant on the application form and supporting documents. All admission decisions are made on the basis of merit and the ability of each applicant to meet the academic criteria for admission to the relevant programme of study. The burden of proof for the authenticity of documents submitted during applications process lies on the applicant. The Centre reserves the right at any time before or during the progress of the programme to revoke the admission and/or registration/ or graduate status should it be found that the applicant used false documents or does not meet the Centre's admission criteria.

Applicants for the Bachelor Degree with Direct Entry (A-Level), and Equivalent entry (Diploma) qualifications have to apply for admission through the Central Admission System (CAS). Direct entry applicants should apply through the Tanzania Commission for Universities (TCU), and Equivalent entry applicants should channel applications through the National Council for Technical Education (NACTE). It is advised to visit their websites for further information. (www.tcu.go.tz, www.nacte.go.tz).

Former students who have already graduated cannot be admitted as undergraduate students under Government loan sponsorship.

All new students are required to report for the orientation programme that normally takes place during the week preceding the beginning of the new academic year.

Successful applicants will be registered only after they have paid the requisite fees.

Fees paid will not be refunded.

All students, if accepted, are expected to conform entirely to Centre's regulations.

The deadline for registration of first year students will be two weeks, from the first day of the orientation week, while for continuing students it will be the Friday of the second week after the beginning of the first semester.

Students will be allowed to be away from studies for a maximum of two years if they are to be allowed to be re-admitted to the same year of studies where they left off.

Students discontinued from studies because of examination irregularities will be considered for re-admission after they have been away for three years. They will be required to re-apply and compete with other applicants for re-admission into first year.

No change of names by students will be entertained during the course of study at the Centre and they will only be allowed to use names appearing on their academic certificates.

No student will be allowed to postpone studies after effective commencement of an academic year except under special circumstances. Permission to postpone studies will be considered after producing satisfactory evidence of the reasons for postponement and written approval from the sponsor. Special circumstances shall include:

- a) Sickness;
- b) Serious social problems (each case to be considered on its own merit); and
- c) Severe sponsorship financial problem.

Every student is required to carry with him/her, the student identity card issued by the Centre while in the Centre's premises and must produce it for inspection upon request and whenever he/she visits the Library, Computer Laboratory, enter examination rooms.

Loss of the identity card must be reported to the Admissions Officer, where a new card shall be issued after payment of a fee of TZS 50,000/=, for those who have cleared fees for that academic year.

EASTC has adopted a staggered admissions system which is practised in two phases. First phase involves the admissions of students every July (for Certificate and Diploma programmes) and second phase involves the admission of students every October (for Bachelor's and Master's programmes). The main purpose of this system is to give our Certificates and Diploma graduates enough time to apply for next levels of studies without waiting for another year.

The Centre normally invites applications for admission to the various courses between January and July for courses beginning in the following academic year, a non-refundable application fee of TZS 30,000/= for Tanzanian applicants on Certificate and Diploma programmes and TZS 50,000/= for all Postgraduate programmes (i.e. Masters) has to be paid by Tanzanian applicants. Foreign applicants are charged US\$ 40 for undergraduate or US\$ 50 for postgraduate applications.

With the exception of Certificate, Diploma and Master's programmes which students should apply directly to the Centre, all candidates seeking to pursue Bachelor degree programmes should channel their applications through Central Admission System (CAS) following the directives given by NACTE and TCU.

The selection process takes about four months, after which successful applicants are declared and notified by letters and Centre's website.

The Centre's academic year normally starts during the first week of October with the exception of Diploma and Certificate programmes whose academic year begins on the first week of July. Selected students are required to report for studies not later than two weeks after the commencement of the respective academic year. Candidates who fail to register within the prescribed registration period will have their admissions withdrawn.

The Centre has also started enforcing the dress code policy within its premises. It is therefore imperative to adhere to the required standards of dressing which project an image of professionalism, decency and credibility.

1.5 CONTACTS AND ADDRESSES

1. Inquiries regarding applications, admission procedures or any other information about EASTC should be addressed to: –

Rector,
Eastern Africa Statistical Training Centre,
P.O. Box 35103, Dar es salaam
Tel. + 255 732994592,
+255732994642,
+255784784106 (General)
+2557847842219 (Rector's Office)
Website: www.eastc.ac.tz
E-mail: info@eastc.ac.tz

2. Inquiries regarding HELSB loans and application procedures should be addressed to:

Either
Students Loans Office
Eastern Africa Statistical Training Centre
P.O. Box 35103
Dar-es-Salaam, Tanzania, East Africa.
Telephone number +255784784106 (General)
Or
Executive Director
HESLB
Plot No. 8, Block No. 46, Sam Nujoma Road,
Mwenge
P.O. Box 76068
Dar es Salaam
Website: <http://heslb.go.tz/>

3. Inquiries regarding TCU for bachelor direct entrants (Advanced Level) application procedures via (CAS) should be addressed to:

Tanzania Commission for Universities
Garden Road, Mikocheni,
P. O. Box 6562, Dar Es Salaam Tanzania,
Tel: +255 (0) 22 2772657
Fax: +255 (0) 22 2772891
Website: <http://www.tcu.go.tz>

4. Inquiries regarding NACTE for bachelor Equivalent entrants (Diploma) application procedures via (CAS) should be addressed to:

The National Council for Technical
Education:
Plot No. 719/1/4,
Mikocheni Light Industrial Area,
P. O. Box 7109,
Dar-es-Salaam,
Tanzania.
Tel: 255-22-2780077 / 2780312
Fax: 255-22-2780060
E-Mail: info@nacte.go.tz
Website: www.nacte.go.tz

GOVERNING BODIES

1.1 REGIONAL ADVISORY BOARD

This organ was formed to coordinate the regional activities of the Centre and to oversee quality of operations at the Centre

1.2 Members

Chairperson
Members

Revolving Chair among Member Countries
Heads of National Statistics Organisations
(NSOs) of member countries

Secretariat to the RAB
Prof I. Ngalinda

Secretary

1.3. MINISTERIAL ADVISORY BOARD

- The Ministerial Advisory board is one of crucial boards at EASTC; it helps to make fundamental decisions concerning the Centres activities and performance.

Members

Prof. M. C. Y. Mbago -	UDSM	Chairperson
Dr. S. E. Mangesho-	UDSM	Member
Mr. H, N. P. Kabissa-	Public Service	Member
Prof. P. C. Ndunguru-	Mzumbe (Morogoro)	Member
Dr. N. E. Mwamba-	BOT	Member
Secretary to the MAB		
Prof. I. Ngalinda		

THE SENATE

The Senate is the highest body on all matters related to academics at the Center.

Members

Prof I. Ngalinda	EASTC	Chairperson
Prof. Y. Mgaya	TCU	Member
Eng. Z. Moshi	VETA	Member
Dr. C. Mkwera	NACTE	Member
Dr. T. M. Katunzi	EASTC	Member
Faculty Dean	EASTC	Member
Mr. Otieno	EASTC	Member
Legal secretary	EASTC	Member
RAB Member Country Reps.		Members

Secretariat to the Senate

Dr. F. A. Mkumbo	EASTC
Ms. J. J. Minja	EASTC

1.4. MANAGEMENT Team

i. RECTOR

Prof. Innocent Francis Ngalinda- PhD (Demography) 1999, Masters in Population Studies, 1991, BSc, Physics, Maths and Ed (Honors) 1989.

ii. DEPUTY RECTOR ACADEMICS RESEARCH AND CONSULTANCY

Dr. Frank A. Mkumbo : PhD Operations Management (UM-KL) 2008 MBA Corporate Strategy & Economic Policy (Maastricht)1999, BSc Mechanical Engineering, (UDSM)1987,

DEPUTY RECTOR PLANNING, FINANCE AND ADMINISTRATION

Dr. T. M. Katunzi (*Academic particulars will be provided*)

1.5. Heads of Units

- i. Procurement Management Unit

Ms. Winfrida Gaudence Matunda-CPSP, Adv. Dipl in Procurement

2006, M. Sc. in Procurement 2011

ii. Information and Communication Technology Unit

Mr. Emmanuel Chanya- BSc in IT 2011

iii. Quality Assurance Unit

Dr. Camillus D.N. Kassala-Certf.in Philosophical Studies 1976, B.A. Philosophy 1981, BA.Theology1986, MA-ELT (Applied Linguistics) 1994, PhD (Sociolinguistics).

iv. Legal counsel Unit (Vacant)

v. Internal Audit Unit (Vacant)

vi. Public Relations Unit (Vacant)

vii. Marketing Unit (Vacant)

1.6. Heads of Departments

1.6.1 Academic departments

(i) Statistics Department

Mr. Nelson Jerry Ndifwa- MA (Statistics) 2011, BSc, General (Maths & Statistics) 2005.

(ii) Applied Statistics Department

Ag. Mr. Nelson Jerry Ndifwa- MA (Statistics) 2011, Bsc.General (Maths & Statistics) 2005.

(iii) Statistical Computing Department

Ag. Mr. Nelson Jerry Ndifwa - MA (Statistics) 2011, Bsc.General (Maths & Statistics) 2005.

(iv) Graduate Studies Department

Dr. Zakayo Elias Msokwa-BA (Statistics) 1989, MA in Social Statistics (Statistics & Econ) 1994, PhD (Econ) 2001

(v) Distance Learning, Short course and Outreach Department

Dr. Zakayo Elias Msokwa-BA. (Statistics) 1989, MA in Social Statistics (Statistics & Econ) 1994, Phd (Econ) 2001

(vi) Library Services Department

Ag. Dr. Frank A. Mkumbo- PhD Operations Management (UM-KL) 2008 MBA Corporate Strategy & Economic Policy (Maastricht) 1999, Bsc Mechanical Engineering,

(vii) Registrar's Department

Ag. Ms. Joyce Justin. Minja; MEED (UDSM 2011), PGD-HRM (IFM 2011), B.Ed. (NUL 2002),

1.6.2. Administrative Departments

(i) Finance Department

Mr. Pascal Henry Mushi- Diploma (Ed) 1986, ADCA 1991, PGDA 2002, CPA(T) 2004

(ii) Estates Department

Mr. Chrisker Elifuraha Masaki- Diploma in Statistics 2004, BA in Statistics 2008

(iii) Policy and Planning Department

Ag. Mr Pascal Henry Mushi- Diploma (Ed) 1986, ADCA 1991, PGDA 2002, CPA(T) 2004

(iv) Students' Affairs Department

Ag. Mr Pascal Henry Mushi- Diploma (Ed) 1986, ADCA 1991, PGDA 2002, CPA(T) 2004

(v) Human Resources and Administration Department

Ag Mr. Pascal Henry Mushi- Diploma (Ed) 1986, ADCA 1991, PGDA 2002, CPA(T) 2004

Administrative Staff Members

- iii. PRINCIPAL ACCOUNTANT**
MR. Pascal Henry Mushi-Dip Ed1989,ADCA 1991,PGDA 2002,CPA(I)2004
- iv. SENIOR HUMAN RESOURCES OFFICER**
Mr. Vallenge B. Kakoko-BA in Public Administration(HRM)2004,MBA,2010
- v. SENIOR SUPPLIES OFFICER**
Winfrida Gaudence Matunda-CPSP,Adv.Dip in Procurement 2006,Msc in Procurement 2011
- vi. ESTATES OFFICER**
Bartholomew S. Maziku-Bsc in Engineering 1999
- vii. PLANNING OFFICER**
Mr. Frank C.Kilagula-Bachelor in RDP, (IRDP)2010
- viii. ADMINISTRATIVE OFFICER(QUALITY ASSURANCE OFFICER)**
Ms. Levina F.Moshy-BA in Political Science& Sociology(UDSM) 2012
- ix. ADMINISTRATIVE OFFICER(STUDENTS'LOAN OFFICER)**
Ms. Upendo J.Fussi-BA in Public Administration (Mzumbe),2012
- x. ADMISSION OFFICER**
Mr. Samwel J.Credo-BA Education (UDSM), 2010
- xi. EXAMINATION OFFICER**
Mr. Elineema G.Moshi-BA Education (UDSM), 2010
- xii. ACCOUNTANT II**
Ms. Elinaida Gopray Nsengwa-Bachelor of Commerce in Finance, (UDOM), 2011
- xiii. SYSTEM ADMINISTRATOR**
Mr. Tumainiel E.Mbwambo-Bachelor in IT, (IFM), 2011
- xiv. SUPPLIES ASSISTANT**
Mr. Salehe Adam Mndima-Dip in Supplies &Procurement Mgt,2010,Certif in Store keeping &cooperative dvpt

- xv. **OFFICE MANAGEMENT SECRETARY**
Ms. Miriam Laurent Mkandawile-Dip in Secretarial Studies 2006
- xvi. **PERSONAL SECRETARY**
Ms. Jacqueline Joseph Lyafwila-Cert. in Secretarial studies,Dipl in Secretarial Studies 2010
- xvii. **RECORD MANAGEMENT ASSISTANT**
Ms. Hyasintha Emmanuel Kobiliba-Certificate in Record Management
- xviii. **LIBRARY ASSISTANT II**
Mr. Bilal K.Mtinda-Certificate in Library Studies
- xix. **LIBRARY ASSISTANT II**
Ms. Mwanaabu A.Ngulumbi-Certificate in Library Studies
- xx. **LIBRARY ASSISTANT II**
Ms. Sayuni Charles Kitandu-Certificate in Library Studies
- xxi. **SENIOR DRIVER**
Mr. Werner Cassian Mandai-Certificate in Trade test, Driving Licence class C
- xxii. **SENIOR SECURITY GUARD**
Mr. Twaibu Shaweji-Certificate in People Militia, STD VII
- xxiii. **SENIOR OFFICE ASSISTANT**
Mr. Yahaya Yusuph Mfinanga-Primary School Certificate

Academic Staff Members

Professors

Prof. Innocent Ngalinda

i. SENIOR LECTURERS

Dr. Frank A. Mkumbo; PhD Operations Management(UM-KL)2008 MBA Corporate Strategy & Economic Policy(Maastricht)1999, Bsc Mechanical Engineering, (UDSM)1987.

Dr. Zakayo Elias Msokwa-PhD(Econ)2001, Masters in Social Statistics(stat&econ)1994,BA Statistics 1989

Dr. Tumaini F. Katunzi; PhD, Changali Uni, Masters- Lincoln Uni, BSc.Agr-econ SUA

ii. ASSISTANT LECTURERS

- a) **Mr. Nelson Jerry Ndifwa**-MA Statistics (2001),BSc General (Maths&Statistics)2005**
- b) **Mr. John Peter Mnzeru**-MA in Economics 2008,BA 2000
- c) **Ms. Bernada Ernest Sianga**-MSc in Comp sc.2008,BSc with Computer Sc,2001**
- d) **Ms. Zainab Hassan Bonza**-MA(Statistics),BSc Compt**
- e) **Mr. Godfrey Mufwimi Saga**-MSc(Agrc Econ)2012, BSc(Agrc.econ) 2009**
- f) **Mr. Judicate J.Selenya**-MA in Linguistics 2012,BA(Ed)2009,Dipl in Education,2004
- g) **Ms. Joyce Justin Minja**- MEED (UDSM 2011), PGD-HRM (IFM 2011), B.Ed. (NUL 2002)
- h) **Mr. Sixtus Maurice Otieno**-BA (Ed)1999,Dipl in Education1991
- i) **Mr. Chrisker Elifuraha Masaki**-BA in Statistics, 2008, Dipl in Statistics ,2004
- j) **Ms. Siamarie Lyaro**, MSc. Mathematics, BSc. Ed.
- k) **Mr. Sospeter Muchunguzi**, MA PSPA (UDSM), 2013, BA PSPA (UDSM), 2010.
- l) **Mr. John Mganga**** BSc.Ed, MSc. Mathematics
- m) **Mr. Geoffrey** ** BSc. Ed, MSc.Mathemetics

iii. TUTORIAL ASSISTANTS

- a) **Mr. Heriel Elisante**-BA in Econ&Statistics,2008**
- b) **Mr. Ali H.A.Khelef**-Bsc with Comp Science, 2008**
- c) **Ms. Nasra Khamis Mpoy**-BA(Stastics),2011**
- d) **Mr. Majaliwa John Joram**-BSc in IT,2011**
- e) **Mr. Emmanuel Chanya**-BSc in IT,2011

**** On Masters Study Leave**

***** On PhD Study Leave**

2. OVERVIEW OF DEPARTMENTS

2.1 Statistics Department

Statistic Department takes care of all statistical programs of Certificate in Statistics, Diploma in Official statistics as well as Bachelor degree in official statistics. These programs follow NACTE-based curriculum and they are practical oriented, competence based and they are designed to cater for the current needs of statistical data, to provide competitive academic output in terms of quality technical training and to produce Professional Official Statisticians who are ready to engage in National Statistical Office (NSO_s), local and International Statistical Organization.

2. 2 Applied Statistics Department

The Department of Applied Statistics supports the operation and application of the Programmes in Bachelor Degree In Official Statistics, Diploma In Official Statistics, Certificate in Statistics and Foundation Course in Statistics. In supporting the operation and application the department oversees teaching progress and assessment for modules under applied statistics, coordinates Students' Fieldworks, practices and Case studies

2.3 Statistical Computing Department

Currently, The Department supports the operation and application of the Programs in Bachelor Degree in Official Statistics, Diploma in Official Statistics, Certificate in statistics and Foundation courses in Statistics. In the near future The Department is expected to handle and coordinate the daily conduct of Statistical Computing teaching programs such as Statistical Data Processing and Information Technology , handle students and academic staff problems and complaints related to teaching so as to ensure the maintenance of academic integrity of the programs

2.4 Library Services Department

The Library is an integral part of the Centre's mission which revolves around teaching studying, research and consultancy. It supports and promotes the production and use of high quality statistical data needed for evidence based decision making by training the producers and users of statistical data/information.

2.5 Registrar's Department

The role of the Department is to coordinate academic matters at the centre (EASTC), this includes Selection, Admission and Registration, Curriculum design and implementation, Academic ceremonies and the implementation of the examination rules and Regulations of the centre (EASTC) before and after the examinations.

2.6 Graduate Studies Department

The Department of Graduate Studies offers programs in Masters Degree in Agricultural statistics, Masters Degree in official statistics, Internships as well as short courses. The programs are designed to create competent, responsible and innovative Strategic statistical professionals and managers who will work at senior levels as official statisticians, decision makers and administrators of national statistical systems (NSS).

2.7 Distance learning, Short courses and Outreach Department

The Department coordinates distance learning, short term training and development activities within the Centre as well outside the centre. It ensures that the teaching and training services that are offered are of high quality so as to facilitate production of competent and innovative officials who will engage in economic, social and administrative decision making.

3.8 Finance Department

The department manages all matters related to finance management such as designing, reviewing and implementation of accounting and financial policies, procedures, controls and guidelines. It also facilitates various payments and employees salaries as well as collects and manages revenue according to the Centre's guidelines.

3.9 Estates Department

The Department is concerned with all matters of Estate services such as maintenance of an inventory of all office furniture, fittings and equipments. It also deals with repairing and maintenance of motor vehicles, machines furniture and office buildings, upgrading of the surroundings of the Centre's buildings as well as ensuring that the security services of the Centre are being provided at specified quality and quantity.

3.10 Policy and Planning Department

The Policy and Planning Department deals with all matters related with policies and planning such as offering of advisory services on policy and planning issues, maintaining statistical databank for the purpose of projecting resource requirements for achieving proactive centre's mission and objectives. Preparation of periodic progress report on centre's performance as well as consolidating and monitoring of centre's overall annual Budget

3.11 Students' affairs Department

The Department is led by the Dean of students; it provides students with social welfare support, coordinates the management and affairs of the Students' Organization, compliance with the Code of Conduct, The department ensures that EASTC remains one of the friendliest and most exemplary scholastic communities in the country.

3.12 Human Resources and Administration Department

The Department deals with all matters concerning staff such as coordination of staff recruitment, selection, placement, confirmations as well as transfer. It facilitates staff training and development for the centre, facilitates employees relations and welfare including health, safety, sports and culture. Furthermore, it maintains and updates employees' records

4.0 PROGRAMMES OFFERED AND ENTRY REQUIREMENTS.

4.1 POSTGRADUATE PROGRAMMES

PhD IN OFFICIAL STATISTICS in collaboration with the Open University of Tanzania (OUT)

The programme is professionally oriented, and is intended for Academic Professionals and Senior Managers currently working or having worked in the National Statistical Offices (NSO's) in their own countries.

Contents

Key specialization areas are economic statistics, social statistics, and socioeconomic (cross-cutting statistics).

Aim

To equip graduates with necessary skills to support governments with necessary consultation in matters relating to training of its statistical personnel, designing and conducting surveys & research and for building capacity of their statistical institutes and entities.

Structure

The programme will last for at least three years (full-time). Candidates will work on their thesis through distance learning with active supervision to encourage them to work from their offices. Each PhD candidate will work on the thesis in line with their specialized area of work to ensure that the thesis is professionally oriented.

Faculty Collaboration and networking

Centre's networking and cooperation activities have resulted in collaboration with the Open University of Tanzania (OUT). The programme will draw upon OUT's vast experience in distance-learning education. With the wealth of faculty from OUT it is expected that together these institutions will produce top level academic professionals and Official Statisticians.

Relevance to Sustainable Development

National and international statistical systems require focused, visionary decision makers to ensure plans and policies are drafted in line with sustainable development initiatives. The programme will introduce statisticians to the philosophical principles of analysis and decision making which will tune their mind-sets to sustainable decision making.

Entry Requirements

Category A:

Candidates who have recently acquired a Master's degree in Official Statistics, or a Master's degree in Agricultural Statistics. These candidates need not necessarily have any work experience but they be aspiring to work in the National Statistical System in any country.

Category B:

Candidates who have recently acquired a Master's degree in Official Statistics, or a Master's degree in Agricultural Statistics. These candidates need not necessarily have any work experience but they be aspiring to work in the National Statistical System in any country.

MASTER'S IN OFFICIAL STATISTICS (MOS)

The Master's Degree in Official Statistics (MOS) at National Technical Award (NTA) Level 9 is a two years full-time programme. The MOS programme is intended to enable students acquire advanced skills and knowledge from a Competence-Based Education and Training (CBET) Master's degree programme. The MOS is designed to produce competent, responsible and innovative strategic statistical professionals and managers who will work at senior levels as official statisticians, decision makers, and administrators of National Statistical Systems (NSS), sub-systems, schemes and programmes designed to respond to the statistical demands of African Nations in the Eastern and Southern Africa. Statistical Managers from this programme will be flexible and able to meet challenges of the job market. The programme also addresses developing countries' needs at national and international levels as articulated through various development policies.

Contents

Statistical assessment of socio-economic issues and their impact on the economy of a nation; application of statistical knowledge and skills to understand complex analytical statistical issues of development problems, application of statistical and analytical techniques in the production official statistics; assessment of socioeconomic aspects by using social and economic statistics.

Aims

- To assist in capacity building for the existing workers in National Statistical Offices,
- To raise the number of Official Statisticians, by transforming theoretical statisticians, particularly those working in NSSs into Official Statisticians.

- To support the renewed recognition of the importance of official statistics in the African Economies by empowering policy or decision makers and development partners through education and training

Structure

The (MOS) is a 24 month programme pegged at National Technical Award (NTA) Level 9 comprising of 25 Modules including a full dissertation module. Thirteen (13) modules are Core (C) and eleven (12) modules are Elective (E) of which two are compulsory per semester. A student must take at least two (2) elective modules in each of the three semesters of 17 weeks each.

Completion of all modules and a cumulative PASS G.P.A qualifies the student for the award of the Masters Degree in Official Statistics.

Faculty, Collaboration and Networking

EASTC senior faculty collaborates with experts selected from local and international Institutions (especially Indian), collectively lecture students Practical's are conducted with help from The National Bureau of Statistics-Tanzania (NBS).

Relevance to Sustainable Development

Development programmes and projects cannot contribute to Sustainable Development initiatives unless those who supervise them have both high academic and professional qualifications, which can only be acquired through advanced Official Statistics education. Given the nature of the programme, EASTC believes that it caters for the exigencies of Sustainable Development in the sub-region.

Academic and Management Skills

The MOS is designed to produce competent, responsible, innovative and strategic statisticians and managers who will work at senior levels as official statisticians, decision makers, and administrators of National Statistical Systems (NSS) to ensure proper planning that will ascertain the sustainable development of programmes and projects in the sector.

Summary Of Modules

- | | |
|--|--|
| <ul style="list-style-type: none"> • Housing Statistics • Labour, Employment and Earnings Statistics • Gender Statistics • Criminal and Justice Statistics | <ul style="list-style-type: none"> • Economics • Basics of Microeconomic Theory • Basics of Macroeconomic Theory • Agricultural Statistics • Industrial Statistics • Business Statistics |
|--|--|

- Basic Statistical Techniques
- Introduction to Social Statistics
- Health and Family Welfare Statistics
- Education Statistics
- Trade Statistics
- National Statistical Systems
- Introduction to Basics of Computers
- Population and Vital Statistics
- Environment Statistics
- Infrastructure and Construction Statistics
- Poverty Statistics
- Index Numbers
- Sample Survey Methodology and Estimation
- Designing and organizing a Large Scale Sample Survey
- Statistical Computing
- National Accounts
- Report Writing
- Undertaking a Project on Sample Survey
- Monitoring and Evaluation
- Actuarial Science
- Applied Econometrics
- Advanced ICT
- Monetary and Fiscal Policy
- Survey Research Methods
- Supply and Use Tables and Social Accounting Matrices
- Survival Analysis
- Biostatistics
- Categorical data Analysis
- Development Planning and Budget Processing
- Monitoring and Evaluation of Schemes
- Office Management

Entry Requirements for MOS

- A first degree in Statistics, **Economics** and **Mathematics** from a recognized institution of higher learning. The applicant should be working with the NSS.
- Candidates with unclassified degrees should have a credit or a distinction in the subject of intended Master's Degree.
- Candidates with Pass degrees will also be considered for admission if:- their undergraduate performance in the proposed subject of study was a "B" grade average or above AND they have satisfied the Centre that they have exhibited academic potential through extensive field work/ research experience of at least three years and/or additional professional development courses of duration of at least three months
- Candidates who are non-degree holders but do hold Advanced or Postgraduate Diplomas may be considered for admission provided that such Diplomas are in the Upper second/Distinction category and are from institutions considered to be Institutions of Higher Learning recognized by Tanzania Commission for Universities (TCU).

E: MASTER'S IN AGRICULTURAL STATISTICS (MAS)

It is a result of the renewed recognition of the importance of agriculture in the national economies of most African countries. Sokoine University of Agriculture (SUA) Tanzania, Indian Agricultural Statistics Research Institute (IASRI) and National Statistical Systems Training Academy (NSSTA) (India) collaborated to formulate this programme.

Contents

Strategic management of Statistical Systems; statistical techniques for assessing agriculture, livestock and fisheries sectors and their impact on the economy; analysis of statistical issues of development problems; statistical analysis of agricultural production: statistical assessment of food security; statistical research and data dissemination to address agricultural issues; sustainability of the National and International Agricultural Statistical Systems.

Aims

This programme intends to complement the World Bank and the Food and Agriculture Organization (FAO)'s Global Strategy for Improvement of Agricultural and Rural Statistics which provides a blueprint for a coordinated and long-term initiative to address the decline in agricultural statistics systems. Graduates are expected to:

- Be strategic managers of Agricultural Statistical Systems through a comprehensive package of management related modules in the programme
- Apply knowledge and skills and understanding of complex analytical socioeconomic statistical issues that are a concern to policy makers and decision makers
- Utilize agricultural statistics in assessing food security aspects of a society
- Conduct statistical research addressing agricultural issues and clearly communicate research findings.
- Ensure the sustainability of the National and International Agricultural Statistical Systems.

Structure

The (MAS) is a 24 month programme pegged at National Technical Award (NTA) Level 9 comprising of 25 Modules including a full dissertation module. Thirteen (13) modules are Core (C) and eleven (12) modules are Elective (E) of which two are compulsory per semester. A student must take at least two (2) elective modules in each of the semesters of 17 weeks each.

Completion of all modules and a cumulative PASS G.P.A qualifies the student for the award of the Masters degree in Agricultural Statistics.

Faculty, collaboration and networking

For the MAS, EASTC will draw its teaching faculty from its regular staff and Senior Officers from various Ministries and Departments for teaching official statistics. Besides, it will invite senior professors from various teaching and management institutes. For the purpose specialized training it is in collaboration, NSSTA, IASRI, SUA, NBS, and many more. With the wealth of faculty from all these Institutions it is expected that together they will mould the candidates to perfect strategic means of transforming peasantry agriculture into commercial, modern, competitive and productive agriculture.

Relevance to Sustainable Development

Achievement of Sustainable Development Goals in Africa requires Official Statistics (OS) accurate figures, good governance, transparency, and political will help to direct resources into successfully monitored programmes and projects in sustainable agriculture and agro-systems.

Academic and Management Skills

The MAS is designed to produce competent, responsible, innovative and strategic agricultural statisticians and managers who will work at senior levels as official statisticians, decision makers, and administrators of National Statistical Systems (NSS) to ensure proper planning that will ascertain the sustainable development of programmes and projects in the sector.

Summary of modules:

- Basic Statistical Method
- Basic Design of Experiments
- Basic Sampling and Non-Parametric Methods
- Mathematical Methods
- Mathematical Methods in Statistics
- Probability Theory
- Statistical Methods
- Advanced Statistical Methods
- Statistical Inference
- Design of Experiments
- Advanced Design of Experiments
- Sampling Techniques
- Statistical Genetics
- Applied Multivariate Analysis
- Econometrics
- Planning of Surveys or Experiments
- Statistical Modeling
- Bioinformatics
- Statistical Quality Control
- Population Statistics
- Advanced Sampling Techniques
- Advanced Statistical Genetics
- Regression Analysis
- Linear Models
- Advanced Statistical Inference
- Optimization Techniques
- Stochastic Processes
- Advanced Bioinformatics
- Advanced Design for Single Factor Experiments
- Advanced Designs for Multi Factor Experiments
- Advanced Theory of Sample Surveys
- Inferential Aspects of Survey Sampling and analysis of Survey data
- Advanced Statistical Methods for Population Genetics
- Advanced Quantitative Genetics
- Forecasting Techniques

- Bayesian Inference in Survey Sampling
- Agricultural Statistics as an Input of National Accounts

Entry Requirements

- An honors first degree in any field of Agriculture or theoretical statistics from any approved higher learning Institution.
- Candidates with unclassified degrees should have a credit or a distinction in the subject of intended Master's Degree.
- Candidates with Pass degrees will also be considered for admission if:- their undergraduate performance in the proposed subject of study was a "B" grade average or above AND they have satisfied the Centre that they have exhibited academic potential through extensive field work/ research experience of at least three years and/or additional professional development courses of duration of at least three months
- Candidates who are non-degree holders but do hold Advanced or Postgraduate Diplomas may be considered for admission provided that such Diplomas are in the Upper second/Distinction category and are from institutions considered to be Institutions of Higher Learning recognized by Tanzania Commission for Universities (TCU)

UNDERGRADUATE PROGRAMMES

BACHELOR DEGREE IN OFFICIAL STATISTICS (BOS) NTA LEVEL 7 AND 8

This NACTE-accredited programme equips students with knowledge, values and analytical skills and makes them practically-oriented entry level Official Statisticians who handle socio-economic statistics, conduct statistical enquiries by designing, planning, and executing sample surveys and censuses, and are able to work with specialists in other fields. The programme provides the graduate with skills and qualifications for pursuance of Postgraduate studies.

The Bachelor degree in Official Statistics will be awarded to the student after successfully completing two National Technical awards (NTA) programmes i. e. NTA levels 7 and 8.

Minimum entry requirements for NTA level 7

Direct entry through Tanzania Commission for Universities (TCU) is an Advanced Level Secondary Education certificate with at least two principal passes including mathematics or at least two principal passes and a subsidiary in Basic applied Mathematics based on Tanzania or its equivalent established by NECTA.

Equivalent entry is through the National Council for Technical education (NACTE) using a relevant NTA 6 (Ordinary Diploma or its equivalent established by NACTE).

Minimum entry requirements for NTA level 8

A pass classification in the Higher Diploma in Official Statistics (NTA 7) or its equivalent as established by NACTE.

Exit points

1. Exit point 1: Higher Diploma in Official Statistics (HDOS) (NTA level 7)

The Higher Diploma in Official Statistics (HDOS) comprises of 29 modules which constitutes a total of 277 credits spread over four semesters in two academic years.

A student who successfully completes the HDOS and opts to exit the programme will be awarded the **Higher Diploma in Official Statistics.**

2. Exit point 2: The Bachelor of Official Statistics (BOS) (NTA level 8)

This programme, comprises of 8 modules which constitute a total of 120 credits that are spread over two semesters in one academic year.

Upon successful completion of the BOS programme, the student will be awarded a **Bachelor of Official Statistics degree** and will be eligible for enrolment for a Master's degree in Official Statistics or any other relevant field of study equivalent to the National Technical Awards level 9.

Summary of the HDOS and BOS programme structure

NTA level 7-HDOS

- **First Semester**

All modules are classified as core

Module Code	Module Name	Pre-requisite Module	Weekly Contact Hours			Total Hours			No. of Credits
			Instruction / Lecture	Tutorial Seminar	Practical/ Assignments	Contact	Non-Contact	Total	
STU07101	Linear algebra	NONE	2	1	1	60	10	70	7
STU07102	Calculus	NONE	3	1	2	90	50	140	14
STU07103	Social Statistics	NONE	4	2	1	105	15	120	12
STU07104	Micro-economics	NONE	3	1	1	75	5	80	8
STU07105	Basics of Statistics	NONE	3	1	2	90	10	100	10
STU07106	Personal Skills and Professional Development	NONE	2	1	1	60	10	70	7
STU07107	Statistical Method I	NONE	3	1	1	75	5	80	8
Total			20	8	9	555	105	660	66

- **Second Semester**

All modules are classified as core

Module Code	Module Name	Pre-requisite Module	Weekly Contact Hours			Total Hours			No. of Credits
			Instruction/ Lecture	Tutorial Seminar	Practical/ Assignments	Contact	Non-Contact	Total	
STU07208	Macro-economics	NONE	3	1	1	75	5	80	8
STU07209	Design of Experiment	NONE	3	1	1	75	15	90	9
STU07210	Infrastructure Statistics	NONE	3	1	1	75	15	90	9
STU07211	Statistical Computing Packages	NONE	2	1	3	90	10	100	10
STU07212	Database Design	NONE	2	1	1	60	10	70	7
STU07213	Demographic Statistics I	NONE	2	1	1	60	10	70	7
STU07214	Social-political Studies	NONE	3	1	1	75	5	80	8
STU07215	Statistical Method II	NONE	3	1	1	75	5	80	8
Total			21	8	10	585	75	660	66

Distribution of Weeks in the Semester Calendar

Bachelor's Degree spread over two semesters each of 17 weeks.

Distribution of Weeks in the Semester Calendar

S/No	Distribution of Weeks	Weeks per Semester
1	Total number of weeks available for curriculum training	15
2	Total number of weeks available for examinations	2
	Total number of weeks available per semester	17

SECOND YEAR

- **Third Semester**

All modules are classified as core

Module Code	Module Name	Pre-requisite Module	Weekly Contact Hours			Total Hours			No. of Credits
			Instruction/ Lecture	Tutorial Seminar	Practical/ Assignments	Contact	Non-Contact	Total	
STU07316	Industrial Statistics		3	1	1	75	5	80	8
STU07317	Multivariate Analysis		3	1	1	75	5	80	8
STU07318	Sampling Techniques and Survey Design		3	1	1	75	5	80	5
STU07319	Demographic Statistics II		3	2	1	90	30	120	12

STU07320	Labour Statistics		2	1	1.5	67.5	12.5	80	8
STU07321	Environment and Energy Statistics		3	2	3	135	55	190	19
STU07322	Statistical Method III		3	1	1	75	15	90	9
Total			20	9	9.5	592.5	127.5	720	69

- **Fourth Semester.**

All modules are classified as core

Module Code	Module Name	Pre-requisite Module	Weekly Contact Hours			Total Hours			No. of Credits
			Instruction/ Lecture	Tutorial Seminar	Practical/ Assignments	Contact	Non-Contact	Total	
STU07423	External and Distributive Trade Statistics		3	1	2	90	10	100	10
STU07424	Econometrics		3	1	1	75	15	90	9
STU07425	Price Statistics		2	1	0.5	52.5	7.5	60	6
STU07426	Agricultural Statistics		4	2	1	105	25	130	13
STU07427	Actuarial Science and Financial Statistics		4	2	4	150	40	190	19
STU07428	Operation Research		4	1	1	90	20	110	11
STU07429	Demographic Statistics III		3	1	1	90	5	80	8
Total			23	9	10.5	652.5	122.5	760	76

Distribution of Weeks in the Semester Calendar

Bachelor's Degree spread over two semesters each of 17 weeks.

Distribution of Weeks in the Semester Calendar

S/No	Distribution of Weeks	Weeks per Semester
1	Total number of weeks available for curriculum training	15
2	Total number of weeks available for examinations	2
	Total number of weeks available per semester	17

THIRD YEAR

• **First Semester**

All Modules are classified as Core Modules

Module Code	Module Name	Pre-requisite Module	Weekly Contact Hours			Semester Total Hours			No. of Credits
			Instruction/ Lecture	Tutorial Seminar	Practical/ Assignments	Contact	Non-Contact	Total	
STU08101	Research Methodology	STT04211	3	1	2	90	20	110	11
STU08102	National Accounts I	STU07208 STU07209 STU07319 STU07320 STU07421 STU07423 STU07424	4	2	1.3	110	30	140	14
STU08103	Policy and Planning for Development	NONE	4	2	4	150	50	200	20
STU08104	National Statistical Systems Development	NONE	4	2	2	120	30	150	15
Total			15	7	9.3	470	130	600	60

• **Second Semester**

All Modules are classified as Core Modules

Module Code	Module Name	Pre-requisite Module	Weekly Contact Hours			Semester Total Hours			No. of Credits
			Instruction/ Lecture	Tutorial Seminar	Practical/ Assignments	Contact	Non Contact	Total	
STU08205	Research Project	STU0801	2	1	10	195	45	240	24
STU08206	National Accounts II	STU08102	4	2	3	135	25	160	16
STU08207	Resource Management	NONE	4	3	2	135	45	180	18
STU08208	Monitoring and Evaluation	STU08103	3	2	1	90	10	100	10
Total			13	8	16	555	125	680	68

Distribution of Weeks in the Semester Calendar

Bachelor's Degree spread over two semesters each of 17 weeks.

Distribution of Weeks in the Semester Calendar

S/No	Distribution of Weeks	Weeks per Semester
1	Total number of weeks available for curriculum training	15
2	Total number of weeks available for examinations	2
	Total number of weeks available per semester	17

MODE OF STUDIES

The mode of instruction for this programme includes lectures, class-room problem solving, written test and case studies. The course is planned to be interactive.

ORDINARY DIPLOMA IN STATISTICS (National Technical Awards (NTA) 4-6)

Year 1: NTA level 4: Basic Technician Certificate in Statistics (BTCS)

This programme will prepare low cadre statistical personnel who will assist in handling socio-economic statistical issues including data collection and processing as well as working with specialists in the fields of statistics. The Statistics course will provide skills and qualifications for upgrading to Form 6 level as well as Ordinary Diploma Studies

Minimum entry requirements

An Ordinary Level secondary certificate with at least four passes including mathematics and English or its equivalent established by NECTA based on Tanzania Education system

NTA level 4 or the Basic Technician Certificate in Statistics (BTCS) comprises of 10 modules which constitute a total of 121 credits spread over two semesters in one academic year. The award of the Basic Technician Certificate in Statistics shall be given to a successful student who has completed and passed all modules in semester one and two.

A student who successfully completes the BTCS and opts to exit the programme will be awarded the **Basic Technician Certificate in Statistics** and will be eligible for enrolment into a Technician Certificate in statistics programme or any related discipline equivalent to NTA level 5.

Year 2: NTA level 5: Technician Certificate in Statistics (TCS)

Intended for lower supervisory level, personnel, this Certificate prepares graduates who will play the role of supervising field work, handle low level social and economic statistics carry out field (research) activities, implement field activities related to censuses' and work with specialists in different fields. Furthermore, the Diploma provides skills and qualifications for first degree studies.

Structure

This programme comprises of 11 modules which constitute a total of 128 credits spread over two semesters in one academic year. The award of the Technician Certificate in Statistics shall be given to a successful student who has completed and passed all modules in semester one and two. A student

who successfully completes the TCS and opts to exit the programme will be awarded the **Technician Certificate in Statistics**.

Minimum entry requirements for NTA level 5

A relevant NTA 4 (Basic Technician Certificate) or its equivalent established by NACTE based on Tanzania's education system.

OR

An Advanced Level secondary certificates with a principal pass in mathematics or subsidiary in Basic Applied Mathematics and a pass in English at Ordinary level secondary certificates or its equivalents established by the National Examinations Council of Tanzania (NECTA).

OR

An NVA level III certificate with Pass classification

Year Three: NTA level 6: Ordinary Diploma in Statistics (ODS)

Intended for mid-level supervisory level, personnel, this Diploma prepares graduates who will play the role of supervising field work, handle low level social and economic statistics carry out field (research) activities, implement field activities related to censuses' and work with specialists in different fields. Furthermore, the Diploma provides skills and qualifications for first degree studies.

Minimum entry requirements for NTA level 6

A pass classification in the Technician Certificate in Statistics (NTA 5) or its equivalent as established by NACTE.

Structure

This programme comprises of 11 modules which constitutes 129.5 credits spread over two semesters in one academic year.

Upon successful completion, the student will be awarded the **Ordinary Diploma in Statistics** and will be eligible for enrolment into a Bachelor degree in Official Statistics or any related discipline equivalent to NTA level 7.

Summary of the NTA level 4-6 programme Structure

Summary of programme structure for NTA-4

- **First Semester**

All Modules are classified as Core Modules

Module Code	Module Name	Pre-requisite Module	Weekly Contact Hours			Semester Total Hours			No. of Credits
			Instruction/Lecture	Tutorial Seminar	Practical/Assignments	Contact	Non contact	Total	
STT04101	Elementary statistics	NONE	4	1	1	90	20	110	11
STT04102	Basic Computer Knowledge	NONE	4	1	2	105	25	130	13
STT04103	Basic Mathematics I	NONE	4	2	2	120	10	130	13
STT04104	Basic Communication Skills	NONE	4	1	1	90	5	95	9.5
STT04105	Basic English Skills I	NONE	4	2	2	120	10	130	13
Total			20	7	8	525	70	595	59.5

- **Second Semester**

All Modules are classified as Core Modules

Module Code	Module Name	Pre-requisite Module	Weekly Contact Hours			Semester Total Hours			No. of Credits
			Instruction/Lecture	Tutorial Seminar	Practical/Assignments	Contact	Non contact	Total	
STT04206	Data Collection Basics	NONE	4	1	2	105	15	120	12
STT04207	Basic Computer Application	NONE	4	1	2	105	10	115	11.5
STT04208	Basic Mathematics II	NONE	4	2	2	120	10	130	13
STT04209	Basic English Skills II	NONE	4	1	1	90	10	100	10
STT04210	Accounting	NONE	4	2	2	120	30	150	15
Total			20	7	9	540	75	615	61.5

Distribution of the Semester Calendar

The Basic Technician Certificate in Statistics programme is ONE-YEAR spread over two semesters each of 17 weeks.

Distribution of Weeks in the Semester Calendar

S/No	Distribution of Weeks	Weeks per Semester
1	Total number of weeks available for curriculum training	15
2	Total number of weeks available for examinations	2
	Total number of weeks available per semester	17

MODE OF STUDIES

This is a one year programme which is based on lectures, class-room problem solving, written test and case studies. The course is planned to be interactive.

NTA level 5- TCS

• First Semester

All Modules are classified as Core Modules

Module Code	Module Name	Pre-requisite Module	Weekly Contact Hours			Semester Total Hours			No. of Credits
			Instruction/ Lecture	Tutorial Seminar	Practical/ Assignments	Contact	Non-Contact	Total	
STT05101	Introduction to Official Statistics	STT04101	4	1	1	90	30	120	12
STT05102	Data Processing I	NONE	4	1	2	105	45	150	15
STT05103	Mathematics I	NONE	4	1	1	90	40	130	13
STT05104	Introduction to Economics I	NONE	3	1	1	75	35	110	11
STT05105	Advanced English Skills	NONE	4	2	2	120	10	130	13
Total			19	6	7	480	160	640	64

• Second Semester

All Modules are classified as Core Modules

Module Code	Module Name	Pre-requisite Module	Weekly Contact Hours			Semester Total Hours			No. of Credits
			Instruction/ Lecture	Tutorial Seminar	Practical/ Assignments	Contact	Non-Contact	Total	
STT05206	Presentation Skills	NONE	2	-	2	60	30	90	9
STT05207	Descriptive Statistics	NONE	4	2	2	120	30	150	15
STT05208	Data Processing II	NONE	2	1	2	75	15	90	9
STT05209	Introduction to Economics II	NONE	3	1	1	75	25	100	10
STT05210	Mathematics II	NONE	4	1	2	105	25	130	13
STT05211	Probability Theory	NONE	2	1	1	60	20	80	8
Total			17	6	10	495	145	640	64

Distribution of Weeks in the Semester Calendar

The Technician Certificate in Statistics programme is one-year spread over two semesters each of 17 weeks.

Distribution of Weeks in the Semester Calendar

S/No	Distribution of Calendar	Weeks per Semester
1	Total number of weeks available for curriculum training	15
2	Total number of weeks available for examinations	2
	Total number of weeks available per semester	17

NTA level 6- ODS

- **First Semester**

All Modules are classified as Core Modules

Module Code	Module Name	Pre-requisite Module	Weekly Contact Hours			Semester Total Hours			No. of Credits
			Instruction/ Lecture	Tutorial Seminar	Practical/ Assignments	Contact	Non contact	Total	
STT06101	Introduction to Data Analysis	NONE	4	2	2	120	30	150	15
STT06102	Introduction to Linear Algebra	NONE	2	1	1	60	15	75	7.5
STT06103	Introduction to Calculus	NONE	4	1	2	105	25	130	13
STT06104	Economics I	NONE	3	1	1	75	25	100	10
STT06105	Introduction to Statistical Methods	NONE	4	2	2	120	20	140	14
STT06106	Communication Skills I	NONE	2	1	1	60	20	80	8
Total			19	8	9	540	135	675	67.5

- **Second Semester**

All Modules are classified as Core Modules

Module Code	Module Name	Pre-requisite Module	Weekly Contact Hours			Semester Total Hours			No. of Credits
			Instruction Lecture	Tutorial Seminar	Practical/ Assignments	Contact	Non contact	Total	
STT06207	Communication Skills II	NONE	2	1	1	60	5	50	5
STT06208	Differential Equations	NONE	4	2	3	135	55	190	19
STT06209	Numerical Methods	NONE	4	2	3	135	35	170	17
STT06210	Economics II	NONE	4	1	1	90	10	100	10
STT06211	Field Work Supervision	NONE	3	1	2	90	20	110	11
Total			17	7	10	510	125	620	62

Distribution of Weeks in the Semester Calendar

S/No	Distribution of Calendar	Weeks per Semester
1	Total number of weeks available for curriculum training	15
2	Total number of weeks available for examinations	2
	Total number of weeks available per semester	17

MODE OF STUDIES

For these programmes, instruction is based on lectures, class-room problem solving, written test and case studies. The course is planned to be interactive.

CERTIFICATE IN DATA COLLECTION (National Vocational Award (NVA) programme)

Aim

The aim of the course is to provide appropriate knowledge, right attitude and practical skills to people who aspire to become Statistical Assistants in formal and informal sectors as per labour market demands.

Graduates of this programme become Statistical Assistants. This is an occupation which requires a good base in mathematics and Computer skills. The occupation is a sub-professional category that assists in planning for data collection, processing and presentations of statistical or other official data. The statistical Assistant is expected to work for national Statistical Systems, training and research institutions, statistics departments, accounting or insurance companies.

General competencies in this occupation include the ability to:

- a) Maintain Office Machines and equipment
- b) Prepare source documents for transactions and post transactions into ledgers
- c) Maintain various types of accounts and prepare simple income reports
- d) Prepare simple statement of financial position
- e) Prepare research questionnaires
- f) Prepare research costs and schedules
- g) Collect data through questionnaires and interviews
- h) Design a mini research, prepare research tools, and conduct a mini research
- i) Process and analyse data.

Structure:

The programme comprises of 14 modules which constitute a total of 1070 hour spread over three levels.

Minimum Entry Requirements

The minimum entry qualifications for the course are:

Level I:

- Should have completed at least ordinary level education and must have done at least Mathematics and English
- Practicing data collection who must obtain statistics qualifications in order to be re-categorized.

Level II:

- The trainee should have attained Competence Based Education and Training (CBET) performance Grade A or B in continuous assessment in Level I.

Level III:

- The trainee should have attained CBET performance Grade A or B in Level II.

Award and Certification - Description

- a) The Vocational Education and Training (VET) system covers the initial three levels (Level I – III) out of the 8 levels in the qualifications framework.
- b) The award in VET system is known as National Vocational Award (NVA).
- c) To qualify for the NVA, one needs to have the required competencies in the three domains of learning i.e. Psychomotor (Practical skills), Cognitive (theory) and Affective (attitudes) domains in a relevant field.
- d) NVA level I and II are voluntary exit points.

NVA Level III is a compulsory exit whereby one is regarded to have completed vocational education and training.

Summary of the programme structure for the NVA programme

FIRST PROGRAMME

Module Code	Module Name
MATH	Statistical Mathematics
CAS	Computer Applications
LS	Life Skills
ENG & COMM	English and Communication
EET	Entrepreneurship
SA 101	Maintaining Office Machines, Equipment and Surroundings
SA 102	Prepare Source Documents
SA 103	Maintaining Books of Accounts
SA 104	Preparing Simple Financial Reports
SA 201	Accounting for Specialized Entity
SA 202	Prepare Research Tools
SA 203	Collect Data

SECOND SEMESTER

Module Code	Module Name
FA	Field Attachment
MATH	Statistical Mathematics
CAS	Computer Applications
ENG & COMM	English and Communication
FET	Entrepreneurship
SA 301	Conduct Mini Research
SA 302	Process Research Report

Learning outcomes

The Foundation Course is intended to impart to students the basic knowledge and skills in **Basic Mathematical Statistics, Commerce, English Language Skills, Basic Accounting, Basic Computer Knowledge** and **Basic social Political Studies**.

The programme is geared towards giving the learner's a foundation of statistical knowledge, techniques and life skills for studying Theoretical Statistics.

The award of the **Certificate in Data Collection** shall be awarded to a successful student who has completed and passed all modules. After completing NVA level III, the graduate will be eligible to continue with NVA level IV or join the National Technical Awards (NTA) system at level 5 (Technician Certificate) that is relevant to their field.

MODE OF STUDIES

This is a one year programme which is based on lectures, class-room problem solving, written test and case studies. The course is planned to be interactive.

OTHER PROGRAMS

INTERNSHIP PROGRAMME

The Centre is also developing an internship programme that is expected to begin in later this year. This internship programme will have two parts, i.e. Social Statistics and Economic Statistics parts. The mode of delivery will be either full-time for one year, or part-time since it is not possible to engage all statisticians from their offices. Successful graduates of internship will be awarded the Post Graduate Diploma in Official Statistics and, later for those who will be interested, continue with Master's degree and complete the remaining modules.

SHORT COURSE TRAINING PROGRAMMES

The Centre offers tailored training programmes in various areas such as: Official Statistics, Data Analysis, Surveys and Statistical Packages.

(INSERT LINK TO EXAMINATIONS REGULATIONS)

11. BURSARIES AND FEES

Payment of fees:

At the beginning of each Academic Year, all students will be required to pay tuition fees and other fees or produce evidence of sponsorship awards from accredited sponsors before they can be permitted to use EASTC facilities. Tanzanian students pay in Tanzanian shillings whereas non-Tanzanian students pay in US Dollars. Each student will pay the fees, which are applicable to the type of course; she or he will be admitted into. Once the fees have been paid and the student happens to have been registered or admitted into another year, no refund will be made.

Personal allowances:

Personal allowances are negotiable between the sponsoring authority and the student. They may be provided depending on the financial capability and policy guidelines of the sponsoring authority and taking into consideration the prevailing standard of living. The Centre does not provide medical, transport, or meal services. Students meet their own costs of these services. Therefore sponsors are required to pay the students adequate funds to meet these costs.

Students buy their own stationery. Although textbooks and other reading materials are available in the Centre's library, but this does not mean that students should not buy the same from bookshops. It is recommended that a student be paid by his or her employer/sponsor an adequate amount of book and stationery allowance. The student should also be provided with a calculator (preferably a scientific one).

Students' Loans:

However, for Tanzanian nationals who will secure or already have admission at either EASTC or any other higher learning institutions may seek loans from the Higher Education Students' Loans Board (HESLB) to meet some costs of their education. This is in line with Para 6.2 of the Higher Education Policy (1995), which requires each higher education student to contribute to the cost of his or her education.

As per HESLB, those who qualify for loans are as follows:

- Needy Tanzanian students pursuing higher education in either public or private universities/institutions within Tanzania
- A limited number of needy Tanzanian students (Academic Staff) pursuing masters or doctoral studies in local public or private universities/institutions
- Students overseas under Development Partner scholarships

Fees Structure

Fees structure 2014/2015

Programme		currency	Tuition Fee	Administrative Fee	Country contributions	TOTAL
MOS (NTA 9)	L	Tshs.	3,100,000.00	960,000.00		4,060,000.00
	F	\$	1,940.00	600.00	1,600.00	4,140.00
MAS(NTA 9)	L	Tshs.	3,100,000.00	960,000.00	-	4,060,000.00
	F	\$	1,940.00	600.00	1,600.00	4,140.00
BOS (NTA 8)	L	Tshs.	950,000.00	175,000.00		1,125,000.00
	F	\$	950.00	175.00	1,600.00	2,725.00
DIPLOMA 2 (NTA 6)	L	Tshs.	850,000.00	175,000.00		1,025,000.00
	F	\$	850.00	175.00	1,600.00	2,625.00
DIPLOMA 1 (NTA 5)	L	Tshs.	850,000.00	175,000.00		1,025,000.00
	F	\$	850.00	175.00	1,600.00	2,625.00
CERTIFICATE (NTA 4)	L	Tshs.	750,000.00	175,000.00		925,000.00
	F	\$	750.00	175.00	1,600.00	2,525.00
ORDINARY DIPLOMA	F	\$	850.00	1,350.00*	1,600.00	3,800.00
FOUNDATION	L	Tshs.	750,000.00	175,000.00		925,000.00
	F	\$	750.00	175.00	1,600.00	2,525.00

L means Local (TSHs.)

F means Foreign Currency (\$)

*** Inclusive residential permit**

12. STUDENTS LIFE AT EASTC

12.1 Dean of students' office

Dean of students' office is intended to provide EASTC students with social welfare support and as well as mentoring their academic progress. The Deans' Office stands in cooperation with the students' organization as a voice of the students to the centre's management. Dean's office helps in counselling students when they are faced with different circumstances that can destruct their progress in their academics.

EASTC through the dean's office will ensure that there will be a friendliest and most exemplary scholastic environment to its students.

12.2 Students By- laws

EASTC has a Students by-law which governs the students conduct at the centre. It is expected that this proposed code of conduct will help to create a mutual respectful atmosphere between all students at EASTC and all individuals involved within EASTC including Management, lecturers, staff members and visitors.

To ensure that EASTC students develop both the attitude and spirit of respect the code of conduct the Students By-laws of EASTC is a prescribed compendium of students regulations (made under section 7(i) of the EASTC Act, 1994) This code applies to all students at EASTC. **Insert link to by laws**

12.3 Counselling

EASTC students can get counselling anytime they need from the Deans Office, or from their lecturers, Administrative Staff, and class supervisors as far as academic issues are concerned.

12.4 Accommodation

EASTC strives to provide its students with good accommodation that is not only walking proximity to classes but also offered in range of prices to suite everyone's budget. Below is a list of available housing options for the year 2014/2015 with their respective prices.

Hostel categories and Prices

Building block	Person per room	Cost per person
Hostel A& B	4	TSH 150,000 per semester
Hostel 1& 2	4	TSH 200,000 per semester
Hostel A& B	2	TSH 300,000 per semester
Hostel 3	2	USD 750 per year

The three permanent hostels can accommodate 96 students in 48 double rooms; the old wooden hostel can accommodate 56 students in 28 double rooms. Students will be allocated to a room in pairs. Any room which is not occupied is open for use for short courses, seminars, workshops participants and any other visitors of EASTC as required by the centre. Prescribed fees cover residential accommodation only.

12.5 Food and Beverages

The centre does not offer meals and beverages to students; however it does provide pure, clean and safe water for drinking, washing and all other uses. Students may use meals allowances to buy food from the Centre's cafeteria that is operated by a third party. EASTC cafeteria offers a variety of delicious Tanzania cuisine available at an affordable price. Students should observe that cooking or storing food in the hostels is strictly forbidden.

12.6 Dispensaries/ Medical Facilities/Health Facilities

Currently the Centre does not have a dispensary, but each student is required to contribute a small amount as medical fund. The fund is used to meet costs of treatment at the nearby University of Dar es salaam Health Centre, government clinics and hospitals. Upon medical advice some cases may be referred to some designated private hospitals. Costs of very serious cases are referred to sponsors. For the case of convenience and in case of emergency EASTC students are encouraged to make sure that they have enough pocket money/ or insurance cover to take care of their medical and health needs when they arise.

12.7 Sports facilities and games

EASTC provides sports facilities indoors and encourages sports to its students since sports brings body fitness and refreshes the mind. The centre currently does not have enough playgrounds but in the long run EASTC expects to have many playgrounds since the centre has enough land to be occupied in sports and other activities. EASTC students can take advantage of the abundant sports facilities provided by the University of Dar es salaam, the University has extensive play grounds such a swimming pool, football, tennis and basketball fields.

12.8 EASTC Students Organization

At EASTC students have opportunity of electing a students government to facilitate communication between students and the administration of the centre. The EASTCSO is responsible for maintenance of the welfare of the students and to handle disputes that may arise among students. The student's organization helps to maintain peace and shape direction of the student's life during studies time at EASTC. When a student joins EASTC she automatically becomes a member of EASTC student's organization. EASTCSO should comply with the students by- laws in order to ensure peace and harmonious scholastic environment. Consultation between the students and administration through the dean's office is always encouraged to enable the administration to maintain conducive learning environment. It is advised that.

12.9 Religious and Ethnic Diversity

Although Tanzania is a secular state constitutionally, the laws of the country however respect the beliefs of all human beings. There are major religious worship houses near the Centre at just a walking distance. The centre does not have special buildings for practising religious affairs rather encourages students worship God in worship houses that are nearby the Centre. The student's dean's office is always available to provide support and

information relating to religious issues around the place. Students should observe that all religious issues are strictly personal and private.

12.10 Students Information System (SIS)

The SIS is a system that enables students to be up to date and get important information concerning their progress in academic issues and other services at the campus. The system is commonly used at EASTC and it is well secured, with an SIS account one can check;

- Student's registration status
- Student's results
- Course modules
- Fee payment
- Personal profile

12.11 EASTC library

For EASTC the library is an integral part of the centre's mission which revolves around teaching, learning, research and consultancy, it aims to promote the production and use of high quality statistical data or information. The library also provides information services to the library users within the EASTC community. These services include lending of library materials, documents delivery services, selective dissemination of information and current awareness services.

12.12 Information, Communication, Technology (ICT) services

ICT is changing the learning experience of modern higher education students. It comes in many forms ranging from the conventional desktop smart phones. The centre strives to provide an environment where students can blend the use of EASTC ICT facilities to create an individualized learning experience. Among the services that ICT unit provides to the centre include;

- Free access to the internet through wired and wireless connectivity
- Access to various generic and specific software packages
- Design and develop statistical management information system
- Development and management of EASTC students information system(SIS) and online application system(OLAP)
- Website development and administration
- Email services to staff, board members
- Repairing and maintenance of ICT equipments.
- Management and development of EASTC communication infrastructure including LAN and telephones system
- Management of data storage facilities and back up services
- User support

12.13 International students

The Centre has a regional distinction whereby other countries formally have access to its facilities. EASTC being one of the best institutions in official statistics in East Africa it crosses borders, it combines students from Tanzania, other African countries (not user countries) and user countries who have signed a protocol in which obligations and privileges of user countries are specified. EASTC assures International students maximum cooperation and support and assures user countries participation in the centre's activities including access to the centre's facilities.

13. EASTC MEMBER COUNTRIES

Eastern Africa Statistical Training Centre serves eighteen Countries which are on the Eastern and Southern side of Africa, namely **Botswana, Ethiopia, Kenya, Lesotho, Malawi, Seychelles, Somalia, Swaziland, Tanzania, Uganda, Zambia, Zimbabwe, South Africa, Mauritius, Namibia, Eritrea, Sudan and South Sudan.**

Countries Served by EASTC		
		
		
		
		
		

Countries Served by EASTC



EASTC ALMANAC FOR 2014/2015

The Centre reserves the right to make changes on information displayed in this Almanac any time without notice.

2014

Date	Day	Event
3 rd August	Sunday	NTA 4-6 : Students Arrival
4 th August	Monday	Registration and Orientation for NTA4-6
8 th August	Saturday	Farmer's Day public holiday
11 th August	Monday	First Semester Classes begin (NTA 4-6)
26 th September	Thursday	MAB Meeting
28 th September	Sunday	NTA 7-9 Students Arrival
29 th Sept-3 rd October	Monday	Registration and Orientation (NTA 7-9)
6 th October	Monday	<ul style="list-style-type: none"> • Full House Meeting • First Semester first Block Classes begin for NTA 7-9
8 th October	Wednesday	Eid- El- Hadjj- Public Holidays (Tentative)
10 th October	Friday	Department Meeting
14 th October	Tuesday	Nyerere day- Public Holiday
15 th October	Tuesday	HOD Meeting
18 th October	Saturday	African Statistics Day
24 th October	Friday	At-least 1 assignment and 1 test done (NTA 7-9)
3 rd November	Tuesday	Full House Meeting
10 th November	Tuesday	Department Meeting
12 th November	Wednesday	Assignment 2 and Test 2 done (NTA7-9)

Date	Day	Event
14 th November	Friday	<ul style="list-style-type: none"> • End of Teaching for Block 1 (NTA 7-9) • Submission of first semester first block final examinations and marking schemes (NTA7-9)
17 th November	Monday	<ul style="list-style-type: none"> • HOD Meeting • NTA 7-9 reading week Begins
21 st November	Saturday	<ul style="list-style-type: none"> • End of First Semester Classes (NTA 4-6) • NTA7-9 Reading week ends
24 th – 28 th November	Monday - Saturday	<ul style="list-style-type: none"> • Students' Reading Week (NTA 4-6) • Block 1- First Semester Examinations for NTA7-9
1 st December	Monday	<ul style="list-style-type: none"> • Full House meeting • Marking of examinations and submission of results for NTA 7-9 Begins • First Semester Examinations (NTA 4-6) begin
5 th December	Friday	<ul style="list-style-type: none"> • First Semester Examinations (NTA 4-6) end • Marking of examinations and submission of results for NTA 7-9 Ends
6 th December	Saturday	First semester vacation for NTA4-6 begins
8 th December	Monday	<ul style="list-style-type: none"> • Examination Marking/ Moderation for NTA 4-6 begins • Management Meeting with THTU • First Semester Block 2 for NTA 7-9 begins

Date	Day	Event
19 th December		Examination Marking/ Moderation for NTA 4-6 ends
9 th December	Tuesday	Independence Day – Public Holiday
10 th December	Wednesday	Departmental meeting
15 th December	Monday	HOD Meeting
19 th December	Friday	Budget Committee Meeting
22 nd December	Monday	Departmental Examiner’s Board Meeting
23 rd December	Tuesday	Faculty Board Meeting (Provisional Results NTA 4-6)
24 th December	Wednesday	At-least 1 assignment and 1 test done NTA 7-9)
25 th December	Thursday	Christmas Day – Public Day
26 th December	Friday	Boxing Day – Public Day
28 th December	Sunday	Semester 1 vacation for NTA 4-6 ends
29 th December	Monday	Second Semester Classes Begin (NTA 4-6)
30 th December	Tuesday	1 st Quarter DR – PFA Meeting
31 th December	Wednesday	First Case study meeting (BOS 1 -2)

2015

Date	Day	Event
5 th January	Monday	Full House
7 th January	Wednesday	Second Case Study meeting (BOS 1 &2)
8 th January	Tuesday	Senate(RAB) Meeting
9 th January	Friday	Departmental Meeting
12 th January	Monday	Zanzibar Revolution day –Public holiday
14 th January	Wednesday	Third Case study meeting (BOS 1 &2)
15 th January	Thursday	<ul style="list-style-type: none"> • HOD Meeting • Assignment 2 and Test 2 done (NTA 7-9)
16 th January	Friday	End of second block- First Semester Classes (NTA 7-9)

Date	Day	Event
19 th January	Monday	Student's Reading Week (NTA 7-9)
26 th January	Monday	Block 2 First Semester Examinations for NTA 7-9 begin
30 th January	Friday	Block 2 First Semester Examinations for NTA 7-9 begin
2 nd February	Monday	<ul style="list-style-type: none"> • Examination Marking/ Submission of results and Moderation for NTA 7-9 ends • Full House Meeting
6 th February	Friday	At least 1 test and one assignment completed by NVA and NTA 4-6
9 th February	Monday	Departmental Meeting
10 th February	Tuesday	Management meeting with THTU
13 th February	Friday	Examination Marking/Moderation for NTA 7-9 ends
19 th February	Tuesday	Department Examiner's Meeting
20 th February	Wednesday	Faculty Board Meeting (Provisional Results for NTA 7-9)
22 nd February	Sunday	First semester vacation for NTA 7-9 ends
23 rd February	Monday	<ul style="list-style-type: none"> • First Block Second Semester Classes Begin for NTA 7-9 • Deadline for Submission of Research project titles BOS 3
25 th February	Wednesday	<ul style="list-style-type: none"> • Allocation of research project supervisors BOS 3 • Case Study problems allocation to BOS 1 and 2
26 th February	Thursday	Senate (RAB) Meeting
27 th February	Friday	Case Study First meeting BOS 1 & 2

Date	Day	Event
29 th -30 th February	Thursday-Friday	Students' consultations with supervisors on research projects BOS 3
2 nd March	Monday	<ul style="list-style-type: none"> • Full House Meeting • Research Project proposal development begins- BOS 3
6 th March	Friday	Case Study Second meeting BOS 1 & 2
9 th March	Monday	<ul style="list-style-type: none"> • Departmental Meeting • Beginning of the Case Study-NTA 5 and NTA 6
10 th March	Tuesday	Management Meeting with THTU
13 th March	Friday	<ul style="list-style-type: none"> • Case Study Third meeting BOS 1 & 2 • At least assignment 1 and test 1 completed for NTA 7-9 • End of the Case Study-NTA 5 and NTA 6
16 th March	Monday	<ul style="list-style-type: none"> • HOD Meeting • 1st Research Project proposal presentation • (BOS 3)
20 th March	Friday	Worker's Council Meeting
27 th March	Friday	Test 2 and Assignment 2 completed for NVA, and NTA 4-6
31 st March	Tuesday	2 nd Quarter DR- PFA Meeting
3 rd April	Friday	Full House Meeting
6 th April	Monday	2 nd Research Project proposal presentation (BOS 3)
7 th April	Tuesday	Karume day- public holiday

Date	Day	Event
10 th April	Friday	<ul style="list-style-type: none"> • Departmental Meeting • Assignment 2 and test 2 completed for NTA 7-9 • End of Teaching for Semester 2 Block 1 and Submission of final examinations and marking schemes for NTA 7-9 • End of teaching for semester two NTA 4-6
13 th – 17 th April	Monday – Friday	Students Reading Week (NTA 4-9)
17 th April	Friday	HOD Meeting
20 th – 24 th April	Monday – Friday	<ul style="list-style-type: none"> • Second Semester First Block Examinations for NTA 7-9 • Second Semester Examinations for NVA, and NTA 4-6
26 th April	Sunday	Union day public holiday
27 th April	Monday	<ul style="list-style-type: none"> • Examination Marking/ submission and moderation begins for NVA and NTA 4-9 • Data Collection and Supervision (NVA, NTA 4-6) begins
1 st May	Friday	<ul style="list-style-type: none"> • May day- public holiday • Data Collection and Supervision(NVA, NTA 4-6) ends
3 rd May	Sunday	Vacation for NTA 4- 6 begins
4 th May	Monday	<ul style="list-style-type: none"> • Full House Meeting, • Data Processing and Report Writing (NTA 4- 6) begins • Semester 2 Block 2 Classes for NTA 7-9 begin

Date	Day	Event
8 th May	Friday	<ul style="list-style-type: none"> • Submission of Field Work Report for NTA 6-7 • Examination Marking/ submission and moderation ends for NTA 7-9 • Data Processing and Report Writing (NTA 6) ends • Research Project Report Submission for examination-BOS 3
10 th May	Saturday	NTA 6 vacation begins
11 th May	Monday	Departmental Meeting
12 th May	Tuesday	Departmental Examiner's Meeting
13 th May	Wednesday	Faculty Board Meeting (Provisional Results for NTA 4-6, and NVA)
15 th May	Friday	<ul style="list-style-type: none"> • HOD Meeting • Preparations for the 1st Graduation ceremony begin
18 th -22 nd May	Monday – Friday	At-least 1 assignment and 1 test done (NTA 7-9)
28 th May	Thursday	Senate (RAB) meeting - Declaration of Final Results for NVA, and NTA 4-6
5 th June	Friday	Assignment 2 and Test 2 done (NTA 7-9)
8 th June	Monday	Departmental Meeting
12 th June	Friday	End of Second Semester second block Classes for NTA 7-9
15 th -19 th June	Monday – Friday	<ul style="list-style-type: none"> • Students' Reading Week (NTA 7-9) • HOD Meeting
22 nd -26 th June	Monday – Friday	<ul style="list-style-type: none"> • Second Semester second block Examinations for NTA 7-9 • Supplementary Examinations for

Date	Day	Event
		NTA 4-6 and NVA
29 th June	Monday	<ul style="list-style-type: none"> • Examination Marking/ Submission and Moderation of Second Semester Final Examinations results for NTA 7-9 begins • Examination Marking/ Submission and Moderation of supplementary results for NVA, and NTA begins 4-6 begins
1 st July	Wednesday	Field Attachment for NTA 7 begins
3 rd July	Friday	<ul style="list-style-type: none"> • Examination Marking/ Submission and Moderation of Second Semester Final Examinations results for NTA 7-9 ends • Examination Marking/ Submission and Moderation of supplementary results for NVA, and NTA begins 4-6 ends • 3rd Quarter DR- PFA Meeting
1 st July	Wednesday	Field Attachment for NTA 7 begins
7 th July	Tuesday	Trade fair day public holiday
8 th July	Wednesday	Departmental Examiner's Meeting
9 th July	Thursday	Faculty Board Meeting (Provisional Results for NTA 7-9 and Supplementary results for NVA, NTA 4-6)
29 th July	Wednesday	Senate (RAB Meeting) Declaration of second semester Final Results for NTA 7-9) and supplementary results for NVA and NTA 4-6
31 st July	Monday - Friday	Field Attachment for NTA 7 ends
2 nd August	Sunday	Academic year 2015/2016 for NVA, NTA 4-6 begins

Date	Day	Event
3 rd – 7 th August	Monday-Friday	<ul style="list-style-type: none"> • Supplementary Examinations for NTA 7-9 • Management and THTU Meeting • Registration and Orientation for NTA 4-6 • Marking, submission and moderation of Supplementary Results for NTA 7-9 begins
10 th August	Monday	<ul style="list-style-type: none"> • First Semester classes for NTA 4-6 begins
13 th August	Wednesday	Marking, submission and moderation of Supplementary Results for NTA 7-9 ends
14 th August	Thursday	Departmental Examiner's Meeting
15 th August	Friday	Faculty Board Meeting (Provisional supplementary Results for NTA 7-9)
18 th August	Tuesday	Graduation workshop
21 st August	Friday	Senate (RAB Meeting) Declaration of supplementary examination Results for NTA 7-9)
26 th August	Wednesday	1 st EASTC Convocation
28/29 th August	Friday/Saturday	1 st EASTC Graduation Ceremony rehearsal 1 st EASTC Graduation Ceremony EASTC's 50 th Anniversary commemoration
1 st September	Tuesday	Full House Meeting
4 th September	Friday	Worker's Council
11 th September	Friday	Departmental Meeting
15 th September	Tuesday	HOD Meeting
23 rd September	Wednesday	MAB Meeting

Date	Day	Event
25 th September	Friday	<ul style="list-style-type: none"> At least assignment 1 and Test 1 completed by NVA and NTA4-6
27 th September	Sunday	Vacation for NTA 7-9 ends
2015/2016		
28 th September	Monday	<p>Academic year 2015/2016 for NTA 7-9, MAS, and PhD begins</p> <p>Registration and orientation for NTA 7-9, MAS and PhD begins</p>
30 th September	Wednesday	Annual DR-PFA meeting (fourth Quarter)
5 th October	Monday	First Semester First Block Classes for NTA 7-9 begin
14 th October 2015	Wednesday	Nyerere Day- public holiday

The Centre reserves the right to make changes on information displayed in this Almanac any time without prior notice for the sake of effective and efficient implementation of its programmes.